



# THE NIGERIAN INSTITUTE OF QUANTITY SURVEYORS

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## 1.0 EXPERIENCED CANDIDATES EXAMINATION/INTERVIEW

Prospective candidates must have the under listed qualifications in order to qualify for the Experienced Candidates' examination/interview:-

### 1.1.1 Academic Qualification

- (i) Five (5) credits at G.C.E O-Level or SSCE/Equivalent which must include English, Mathematics and Physics.
- (ii) HND, and/or a degree in Quantity Surveying from an accredited Tertiary Institution
- (iii) Cognate degree holder from an accredited Tertiary Institution may also be considered.

### 1.1.2 Age

The age of the candidate must not be less than Forty Five (45) years for Quantity Surveying Degree/Diploma holders and Forty Five (45) years for cognate Degree/Diploma holders.

### 1.1.3 Experience

- (i) Post graduate practical experience in Quantity Surveying must not be less than 15 years for those with Degree/Diploma in Quantity Surveying or 20 years for those with cognate Degree/Diploma.
- (ii) He/she must have been in a senior Management position for at least ten (10) years.

### 1.1.4 Continuing Professional Development (CPD)

- (i) Evidence of CPD of 20 points each per annum for not less than five years immediately preceding the date of application (5x 20 Points)
- (ii) Evidence of active involvement at the Chapter level including financial contributions to the activities of the Institute.

## 2.0 PROFESSIONAL ASSESSMENT RULE

Experienced candidates for Professional Assessment shall be assessed in three stages and candidates must ensure that their submissions reach the Chief Examiner, Nigerian Institute of Quantity Surveyors situated at 20, 4<sup>th</sup> Avenue (Sa'adu Zungur Avenue) Gwarimpa Estate not later than 12:00 noon on the dates stipulated for each submission.

Candidates must ensure that the receiving officer at the above address signs acknowledgement copies of their covering letters indicating the contents of their submission.

### **3.0 SUBMISSIONS**

Candidates are strongly advised to read through the requirements for this examination and satisfy themselves that they would meet all the requirements before applying for the examination.

The full fee must be submitted with the application form. The fee is non-refundable no matter the stage the candidate is adjudged not fit to continue with the assessment process.

#### **3.1 Stage 1 - Record and Summary of Experience**

This must be submitted in accordance with the application form for this examination not later than 27<sup>th</sup> June, 2015. This would be used to assess candidates applying for this route to qualification and ensure that the candidates have met basic requirements including that of experience.

The Record and Summary of Experience is the record of competence that the candidate must have achieved during his or her period of working as a Quantity Surveyor in a senior capacity.

The record must contain a brief resume of the candidate including all experience gained and must state progress made as a senior Quantity Surveyor for a period of not less than 10 years.

Candidate's Supervisor or Counselor on his separate letter headed paper must confirm candidate's ability and readiness for the final assessment and must certify all records.

Without such certification, candidates would not be considered ready for final assessment and interview.

Candidate's Supervisors or Counselors must be financial members of the Nigerian Institute of Quantity Surveyor and must be a Fellow or a Member of not less than fifteen (15) years.

Successful candidates after such assessment would be invited to proceed and make their submission for the next stage of the examination.

#### **3.2 Stage 2 - Critical Analysis**

The Critical Analysis must be a detailed analysis of completed or on-going projects which the candidate has been involved in during their professional training period, and must demonstrate the candidate's approach to, and understanding of the work of a senior Quantity Surveyor.

The Analysis must contain explanation of issues and critical problems encountered from first estimate up to and including the final account.

The analysis must identify the following:

- Key issues of the project
- Options or possible course of action which were available
- Reasons for the rejection of those options which were not selected

- Reasons for the adopted course of action and critical appraisal of the outcome, and
- A summary of the experience gained.

The Critical Analysis should be word processed in triplicate and must be of 3000-3500 words (not exceeding 10 pages) excluding appendices.

It must detail a professional project(s) or commission(s) with which the candidate has been directly involved.

The Critical Analysis may include photographs, plans (A3) and other documents not larger than A4 size when folded and should be submitted as appendices.

Candidate's Supervisors or Counselors must initial each page and sign all documents relating to Critical Analysis.

Candidates will submit in triplicate bound copies not later than 27<sup>th</sup> July, 2015.

### **3.3 Stage 3 - Presentation and Interview**

Presentation and interview will take place simultaneously on the date to be fixed in September at the National Secretariat of the Institute situated at 20, 4<sup>th</sup> Avenue (Sa'adu Zungur Avenue) Gwarimpa Estate at 10:30a.m or any other centre that may be approved by the National Executive Council of NIQS.